

Syllabus
Mrs. Garcia
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Supplies:
 $1\frac{1}{2}$ " 3 ring binder with 4 packs notebook paper
5 tab dividers
Pencils and Erasers
1 pack graph paper
Kleenex and/or 4 fine point dry erase markers
OPTIONAL: Graphing calculator

What I Expect From You

- ✓ Show respect... for other yourself, other students, and the teacher.
- ✓ Come to class with a positive attitude, ready to learn and work hard every day.
- ✓ Be in your seat, with your supplies, ready to begin class, when the tardy bell rings.
- ✓ Stay on task, and participate during class!
- ✓ Work with someone. Collaborate with your peers. Help each other!
- ✓ Be supportive. This classroom must be a safe zone to make mistakes and help each other learn. I will not tolerate any meanness whatsoever!
- ✓ Watch the Lesson Videos and take thorough Notes. (Bring the notes to class EVERYDAY!!)
- ✓ Review your notes, complete ALL assignments, & attend tutorials when you need help.
- ✓ Follow appropriate lines of communication.
- ✓ Your electronic device is to be used for information purposes only!!! I will specify when it can be used. Otherwise, it should be stored in a backpack or purse at all times.

What You Can Expect From Me

- ✓ Show everyone respect.
- ✓ Come to class with a positive attitude every day.
- ✓ Maintain a safe and supportive work environment where we learn together.
- ✓ Start class on time every day. Utilize the entire class period effectively.
- ✓ Follow appropriate lines of communication.
- ✓ Be available for tutorials most days (unless I'm in a meeting or at doctor appt.)
- ✓ Return graded papers in a timely manner.
- ✓ Be the kind of teacher that roots for you and wants you to do well!



Grading ** CHEATING, in any form, will result in an OFFICE REFERRAL and a ZERO for that grade!**

1. Daily Grades (50%):

A. Assignments/Activities

- ✓ Assignments/Activities will be given daily and are always due at the end of class, unless otherwise noted.
- ✓ Assignments may be graded for completion and/or accuracy.
- ✓ Assignments may be combined with a quiz to count as one grade.
- ✓ For a question to be accepted as complete, the work leading to an answer must be shown, step by step. Correct answers without supporting work will not receive credit. **No Work = No Credit!!**

B. Notes

- ✓ No Notes = No Help
- ✓ Notes will be checked and graded daily. Your notes must look like mine to receive any credit!
- ✓ Lesson Videos and notes must be completed by 7:25 am, on the day they are due.

C. Quizzes

- ✓ There will be 1 – 3 Quizzes per week over the material covered in class, both announced and unannounced.
- ✓ Quizzes must be completed within the time allowed.
- ✓ There are NO Retakes.

2. Major Grades (50%):

A. Tests

- ✓ All tests are announced ahead of time.
- ✓ Tests are cumulative and are derived from the lecture notes, assignments, quizzes, and previous tests.
- ✓ Tests may contain both multiple choice and free-response questions. Students must show all work, even if the questions are multiple choice.
- ✓ Tests must be completed within class time. No additional time will be given.
- ✓ If you fail an Exam you will have the opportunity to get additional help and take a Retest within a week of the original test. In order for you to be able to take that Retest you must come to a tutorial session to go over problems that need work. Since all Retests will be given during tutorials, it will take a minimum of two sessions to accomplish everything (one for the re-teaching, one for retesting).
- ✓ As per Board Policy, retesting is not allowed on Six Week Exams.

Absences

1. Non planned absences (ex: illness, family emergency)

- ✓ If a student is absent, it is their responsibility to watch the missed video, copy the notes, and get the assignment from my webpage or from the respective absent work folder.
- ✓ If necessary, attend a tutorial for explanation on the missed lesson.
- ✓ Assignments that were due the day you were absent are due the day you return.
- ✓ If absent the day of a review, then you are still responsible to take the test on the assigned day.
- ✓ If a student is absent for a Quiz or Test, they will need to make it up on the day they return or a zero will be recorded for that grade.
- ✓ I will not remind students to make up missing work but I will always help students get caught up, as long as they communicate with me ASAP!

2. Planned Absences (ex: field trip, doctor's appointment, family travel)

- ✓ Always let me know about any planned absences ahead of time. I will help you schedule your make up work.
- ✓ You are counted present when you are on a school field trip. Therefore, upon your return to class you will be expected to be caught up **as if the absence never happened.**

It is an undisputed fact that getting behind in a math class only leads to getting further behind. DO EVERYTHING YOU CAN TO KEEP FROM GETTING BEHIND! I am more than happy to help you with this but you must communicate with me.

Binder

Good organization skills will be essential for your success in this cumulative class. You will be expected to keep all papers organized for the **entire year**. Your dividers should be labeled as follows:

- ✓ Warm-ups
- ✓ Notes – MUST LOOK LIKE MINE, taken neatly, including name and date at top right corner in PEN.
- ✓ I.P.'s - in numerical order
- ✓ K. Checks/Quizzes – in numerical order
- ✓ Reviews

Family Access allows both students and parents to look at the grade book at any time, from any computer. This can prevent any surprises. I encourage everyone to use this daily!

